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ETE 107

## Leadership Action Plan Professional Development (Part 2)

Professional development refers to the development and advancing of learning in a professional role. Due to the ever-changing nature of education and students, professional development is extremely important for educators. Technology is also a changing and evolving area in education and teachers requires PD to be able to incorporate mobile learning into their classroom instruction.

Professional development looks a little different in each of my buildings. There are several aspects that affect PD delivered at each of my schools including principal technology priorities, faculties readiness, technology available, etc. At this point, I am offering consistently scheduled PD opportunities on a weekly to bi-weekly basis to entire faculties. These meetings are taking place in faculty meetings, optional after school PDs, grade-level meetings, and more. I also offer PD opportunities for individuals, grade level and technology comfort/ability level.

I am comfortable leading most forms of technology PD. If I'm not sure how to use a technology, software, or app prior to training I am able and willing to learn. I often spend time investigating and trying out programs before training faculties on them. If a principal or teacher asks, I will use my resources until I am comfortable in training on that topic. My most used resources are other Educational Technology Specialists, ProLearning, Google, and YouTube videos. I also practice and interact with the technology and programs myself until comfortable. Most PD in my schools is focused on iPad use in the classroom, Skyward Gradebook, Pearson SuccessNet, Chromebooks and CSDdocs, Apple Tv's, Canvas, and a variety of software programs and apps.

One of the areas I need the most help is finding the time and scheduling my days. Being able to provide all the PD requested and required of me is difficult. I am constantly changing the way I schedule with teachers to try and meet as many needs as possible. I also find myself doing a lot of break/fix in order to be able to train teachers and faculty members. If their technology doesn't work correctly then learning how to use it is difficult. Therefore, I need to continue to work with my field techs and other members of the technology teams at each school on having equipment working correctly.

Informal training of teachers can come through online videos, tutorials, and other instructional materials. I have been informally training teachers through online tutorials and videos then storing them on my website for teachers to easily access. When they have questions I am able to refer them there. One new way I am informally training my staff is an app of the week. I am screen recording various apps that would be useful for my teachers and placing them on my website. I let me teachers know when the new app of the week is available and then they have to choice to learn about it if they choose. So far I have gotten great feedback on this new training method.

As a professional educator, I am always looking for ways to continue my learning and improve professionally. It is my plan to continue to participate in professional development opportunities that are available for me. I enjoy taking UEN online courses, attending conferences, networking with other professionals, etc. I also will continue to teach and create technology PD courses that expand my learning and improve my professional growth. Professional development improves educational practices, increases knowledge and learning, and encourages integration of new teaching practices/technology, which all will help me meet personal professional goals.